

# **The Holcomb Estate Owners Association, Inc.**

*Managed By – Meridian Management Corporation, P.O. Box 44127, Indianapolis, IN 46244  
Phone 317-262-4989/Fax 317-262-5212*

## **Policy governing the use of Common Area known as “the Meadow” for private events**

As referenced in the bylaws of The Holcomb Estate, the use of the Common Area known as the Meadow, is reserved for residents of The Holcomb Estate and their guests. Residents may request use of the Meadow for a private event under the following requirements:

Requests for private use of the Meadow must be made to the Board of the Holcomb Estate prior to a scheduled Board Meeting and at least 30 days prior to the Event.

- 1) Requests must be made for any group exceeding 10 guests and no group shall exceed 100 guests.
- 2) Residents are responsible for the actions of their guests and assume liability for any damage or injury caused to other persons or property.
- 3) For events that require transport of equipment of any kind to the Meadow the host to provide evidence of “Event Insurance” to the property manager 10 days prior to the event.
- 4) There is no general charge for use.
- 5) Grounds must be cleaned, trash and equipment removed within 24 hours following the event. Any additional clean up required will be contracted by Meridian Management and charged to the resident host.
- 6) No vehicles over 3 tons are permitted on the path to the Meadow.
- 7) Due to limited parking at the Holcomb Estate, hosts are required to provide parking at off-site lots and shuttle guests to the venue, provided that only golf carts may be used to shuttle guests from the street to the Meadow.
- 8) Open fires are not permitted except in fire pits and grills. The host is required to provide fire extinguishers if any fires are used.
- 9) Access of other residents to the Meadow may not be restricted at any time.
- 10) The paths to the Meadow may not be obstructed at any time during set up or the event.

Approved by Board 6/28/2018